



**MINUTES  
TOWN OF PARACHUTE  
TOWN COUNCIL REGULAR MEETING  
222 GRAND VALLEY WAY, PARACHUTE, CO  
APRIL 18, 2019 6:30 PM**

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- (A) CALL TO ORDER: 6:30 PM**  
**TRUSTEES PRESENT**  
Tim Olk  
Brittany Van Teylingen  
Juanita Williams  
Fred Andersen  
Tom Rugaard  
John Loschke
- MAYOR:** Roy McClung
- TRUSTEES ABSENT:** None
- STAFF PRESENT:** Town Administrator, Stuart McArthur  
Town Clerk, Lucy Cordova  
Finance Director, Teresa Beecraft  
Public Works Director, Mark King  
Police Chief, Sam Stewart

**AUDIENCE LIST ATTACHED**

- (B) PLEDGE OF ALLEGIANCE**

- (C) APPROVE AGENDA**

**MOTION 1:** Motion to approve Agenda  
*Vocal vote passed unanimously*

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- (D) CONSENT AGENDA:**

Items of a routine nature are placed on the consent agenda to allow the town council to spend its time and energy on more important items on a lengthy agenda. Any councilmember or any member of the public may request that an item be “removed” from the consent agenda and considered on the regular agenda.

1. **MINUTES FROM THE MARCH 21, 2019, REGULAR MEETING**
2. **EXPENDITURES PAID MARCH 14, 2019 THROUGH APRIL 10, 2019**
3. **LICENSE RENEWAL FOR A RETAIL MARIJUANA STORE**

**APPLICANT:** GREEN CROSS COLORADO, LLC  
DBA TUMBLEWEED EXPRESS  
7931 S BROADWAY, STE 155  
LITTLETON, CO 80228

**LOCATION:** 258 SOUTH RAILROAD AVE  
PARACHUTE, CO 81635

**MOTION 2:** Moved and seconded by Loschke / Andersen to approve consent agenda  
Motion passed with a 6-0 vote

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- (E) PUBLIC COMMENTS ON ISSUES NOT ON THE AGENDA**

Diana Lawrence- 998 County Road 309  
Diana Lawrence, speaking on behalf of Grand Valley Days, propositioned the Town Council to become the Title Sponsor for Grand Valley Days. She requested the Town sponsor GV Days with 5K. Town Council gave direction to Town Manager McArthur to give GV Days the requested amount.

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**(F) DEPARTMENTAL REPORTS:**

- 1) Mayor and Town Council .....Mayor and Council Members  
Town Mayor McClung gave an update on SB-181 and its effects from the energy symposium. Council member Loschke gave information on sb-181 informational gathering at library and Council member Ruggard gave an update on the peewee wrestling tournament.
- 2) Town Manager Update.....Stuart McArthur, Town Manager  
Town Manager McArthur went over his monthly report
- 3) Public Works Department Update ..... Mark King, Public Works Director  
Public Works Director King went over his monthly report
- 4) Police Department Update .....Samuel Stewart, Police Chief  
Police Chief Stewart went over his monthly report.

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**(G) CANCELLED - PUBLIC HEARING BEFORE THE TOWN COUNCIL TO CONSIDER AN APPLICATION FROM URBAN FARMS II, LLC FOR A LICENSE TO OPERATE A RETAIL MARIJUANA CULTIVATION FACILITY**

**APPLICANT/OWNER:** Urban Farms II, LLC  
Russell Hunchar  
2383 South Downing St  
Denver, CO 80210

**PROJECT NAME:** Public hearing to seek authorization from the Town of Parachute for a license to operate a Retail Marijuana Cultivation Facility

**PROJECT LOCATION:** Lot 10 Parachute Park PUD  
111 Diamond Loop Unit B  
Parachute, CO 81635

**STAFF:** STUART McARTHUR, TOWN MANAGER

**TOWN COUNCIL CONSIDERATION OF RESOLUTION NO. 2019-11**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARACHUTE, COLORADO, ACTING AS THE LOCAL LICENSING AUTHORITY, GRANTING TO URBAN FARMS II, LLC A LICENSE TO OPERATE A RETAIL MARIJUANA CULTIVATION FACILITY AT PROPERTY LOCATED AT LOT 10 PUD 111 DIAMOND LOOP UNIT B.

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**(H) PUBLIC HEARING BEFORE THE TOWN COUNCIL TO CONSIDER AMENDING MUNICIPAL CODE CHAPTER 15.05 OF THE PARACHUTE MUNICIPAL CODE TO PROVIDE FOR FLOOD DAMAGE PREVENTION.**

**APPLICANT/OWNER:** Town of Parachute  
222 Grand Valley Way, Parachute, CO 81635

**PROJECT NAME:** Revisions to Municipal Code

Mayor McClung opened Public Hearing at 7:49  
Town Manager McArthur gave his staff report and recommendation of approval  
No Public comment  
Public Hearing closed at 7:51pm

**TOWN COUNCIL CONSIDERATION OF ORDINANCE NO. 764-2019**

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF PARACHUTE, COLORADO, ADOPTING THE MOST RECENT FLOOD INSURANCE RATE MAP AND AMENDING CHAPTER 15.05 OF THE PARACHUTE MUNICIPAL CODE TO PROVIDE FOR FLOOD DAMAGE PREVENTION.

**STAFF:** STUART McARTHUR, TOWN MANAGER

**MOTION 3:** Moved and seconded by Loschke / Olk to approve Ordinance No. 764-2019  
*AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF PARACHUTE, COLORADO, ADOPTING THE MOST RECENT FLOOD INSURANCE RATE MAP AND AMENDING CHAPTER 15.05 OF THE PARACHUTE MUNICIPAL CODE TO PROVIDE FOR FLOOD DAMAGE PREVENTION.*

Motion passed with a 5-0 vote with an abstention from Councilmember Andersen.

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**(I) PUBLIC HEARING BEFORE THE TOWN COUNCIL TO CONSIDER REPEALING AND REPLACING CHAPTER 9.01 OF THE PARACHUTE MUNICIPAL CODE TO PROVIDE AND SET FEES FOR MUNICIPAL SOLID WASTE COLLECTION SERVICES.**

**APPLICANT/OWNER:** Town of Parachute  
222 Grand Valley Way, Parachute, CO 81635

**PROJECT NAME:** Revisions to Municipal Code

Mayor McClung opened Public Hearing at 7:52  
Town Manager McArthur gave his staff report and recommendation of approval  
No Public comment  
Public Hearing closed at 7:55pm

**TOWN COUNCIL CONSIDERATION OF ORDINANCE NO. 767-2019**

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF PARACHUTE, COLORADO, REPEALING AND REPLACING CHAPTER 9.01 OF THE PARACHUTE MUNICIPAL CODE TO PROVIDE AND SET FEES FOR MUNICIPAL SOLID WASTE COLLECTION SERVICES.

**STAFF:** STUART McARTHUR, TOWN MANAGER

**MOTION 4:** Moved and seconded by Williams / Ruggard to approve Ordinance No. 767-2019  
*AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF PARACHUTE, COLORADO, REPEALING AND REPLACING CHAPTER 9.01 OF THE PARACHUTE MUNICIPAL CODE TO PROVIDE AND SET FEES FOR MUNICIPAL SOLID WASTE COLLECTION SERVICES.*

Motion passed with a 6-0 vote

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**(J) PUBLIC HEARING BEFORE THE TOWN COUNCIL TO CONSIDER AMENDING MUNICIPAL CODE SECTION 7.10.190 OF THE PARACHUTE MUNICIPAL CODE RELATING TO THE PROMPT PAYMENT OF FINES FOR NON-CRIMINAL MUNICIPAL OR TRAFFIC OFFENSES.**

**APPLICANT/OWNER:** Town of Parachute  
222 Grand Valley Way, Parachute, CO 81635

**PROJECT NAME:** Revisions to Municipal Code

Mayor McClung opened Public Hearing at 7:55  
Town Manager McArthur gave his staff report and recommendation of approval  
No Public comment  
Public Hearing closed at 7:57pm

**TOWN COUNCIL CONSIDERATION OF ORDINANCE NO. 768-2019**

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF PARACHUTE, COLORADO, AMENDING SECTION 7.10.190 OF THE PARACHUTE MUNICIPAL CODE RELATING TO THE PROMPT PAYMENT OF FINES FOR NON-CRIMINAL MUNICIPAL OR TRAFFIC OFFENSES.

**STAFF:** STUART McARTHUR, TOWN MANAGER

**MOTION 5:** Moved and seconded by Williams / Ruggard to approve Ordinance No. 768-2019  
*AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF PARACHUTE, COLORADO, AMENDING SECTION 7.10.190 OF THE PARACHUTE MUNICIPAL CODE RELATING TO THE PROMPT PAYMENT OF FINES FOR NON-CRIMINAL MUNICIPAL OR TRAFFIC OFFENSES.*

Motion passed with a 6-0 vote

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**(K) PUBLIC HEARING BEFORE THE TOWN COUNCIL TO CONSIDER AMENDING MUNICIPAL CODE CHAPTER 6.11 OF THE PARACHUTE MUNICIPAL CODE RELATING TO REQUIREMENTS FOR POSTING NOTICE OF PUBLIC HEARINGS FOR MARIJUANA BUSINESS LICENSING.**

**APPLICANT/OWNER:** Town of Parachute  
222 Grand Valley Way, Parachute, CO 81635

**PROJECT NAME:** Revisions to Municipal Code

Mayor McClung opened Public Hearing at 7:57  
Town Manager McArthur gave his staff report and recommendation of approval  
No Public comment  
Public Hearing closed at 7:59 pm

**TOWN COUNCIL CONSIDERATION OF ORDINANCE NO. 769-2019**

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF PARACHUTE, COLORADO, AMENDING CHAPTER 6.11 OF THE PARACHUTE MUNICIPAL CODE RELATING TO REQUIREMENTS FOR POSTING NOTICE OF PUBLIC HEARINGS FOR MARIJUANA BUSINESS LICENSING.

STAFF: STUART McARTHUR, TOWN MANAGER

**MOTION 6:** Moved and seconded by Van Teylingen / Olk to approve Ordinance No. 769-2019  
*AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF PARACHUTE, COLORADO, AMENDING CHAPTER 6.11 OF THE PARACHUTE MUNICIPAL CODE RELATING TO REQUIREMENTS FOR POSTING NOTICE OF PUBLIC HEARINGS FOR MARIJUANA BUSINESS LICENSING.*  
Motion passed with a 6-0 vote

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**(L) PUBLIC HEARING BEFORE THE TOWN COUNCIL TO CONSIDER ENACTING A NEW SECTION 14.10.080 OF THE PARACHUTE MUNICIPAL CODE RELATING TO PARK AND RECREATION SITE HOURS AND SPECIAL EVENT USES.**

**APPLICANT/OWNER:** Town of Parachute  
222 Grand Valley Way, Parachute, CO 81635

**PROJECT NAME:** Revisions to Municipal Code

Mayor McClung opened Public Hearing at 7:59  
Town Manager McArthur gave his staff report and recommendation of approval  
No Public comment  
Public Hearing closed at 8:02 pm

**TOWN COUNCIL CONSIDERATION OF ORDINANCE NO. 770-2019**

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF PARACHUTE, COLORADO, ENACTING A NEW SECTION 14.10.080 OF THE PARACHUTE MUNICIPAL CODE RELATING TO PARK AND RECREATION SITE HOURS AND SPECIAL EVENT USES.

STAFF: STUART McARTHUR, TOWN MANAGER

**MOTION 7:** Moved and seconded by Williams / Andersen to approve Ordinance No. 770-2019  
*AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF PARACHUTE, COLORADO, ENACTING A NEW SECTION 14.10.080 OF THE PARACHUTE MUNICIPAL CODE RELATING TO PARK AND RECREATION SITE HOURS AND SPECIAL EVENT USES.*  
Motion passed with a 6-0 vote

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**(M) PUBLIC HEARING BEFORE THE TOWN COUNCIL TO CONSIDER ENACTING A NEW CHAPTER 9.18 OF THE PARACHUTE MUNICIPAL CODE TO PROTECT PUBLIC HEALTH AND TOWN DRINKING WATER BY PROVIDING FOR THE PREVENTION OF BACKFLOW EVENTS AND CONTROLLING CROSS CONNECTIONS WITH THE TOWN PUBLIC WATER SERVICE FOR THE IMMEDIATE PRESERVATION OF THE PUBLIC HEALTH, SAFETY, AND WELFARE.**

**APPLICANT/OWNER:** Town of Parachute

**PROJECT NAME:** Revisions to Municipal Code

Mayor McClung opened Public Hearing at 8:03  
Town Manager McArthur gave his staff report and recommendation of approval  
No Public comment  
Public Hearing closed at 8:06 pm

**TOWN COUNCIL CONSIDERATION OF EMERGENCY ORDINANCE NO. 771-2019**

AN EMERGENCY ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF PARACHUTE, COLORADO, ENACTING A NEW CHAPTER 9.18 OF THE PARACHUTE MUNICIPAL CODE TO PROTECT PUBLIC HEALTH AND TOWN DRINKING WATER BY PROVIDING FOR THE PREVENTION OF BACKFLOW EVENTS AND CONTROLLING CROSS CONNECTIONS WITH THE TOWN PUBLIC WATER SERVICE FOR THE IMMEDIATE PRESERVATION OF THE PUBLIC HEALTH, SAFETY, AND WELFARE.

STAFF: STUART McARTHUR, TOWN MANAGER

**MOTION 8:** Moved and seconded by Van Teylingen / Loschke to approve Ordinance No. 771-2019  
*AN EMERGENCY ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF PARACHUTE, COLORADO, ENACTING A NEW CHAPTER 9.18 OF THE PARACHUTE MUNICIPAL CODE TO PROTECT PUBLIC HEALTH AND TOWN DRINKING WATER BY PROVIDING FOR THE PREVENTION OF BACKFLOW EVENTS AND CONTROLLING CROSS CONNECTIONS WITH THE TOWN PUBLIC WATER SERVICE FOR THE IMMEDIATE PRESERVATION OF THE PUBLIC HEALTH, SAFETY, AND WELFARE. .*  
Motion passed with a 6-0 vote

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- (N) **TOWN COUNCIL CONSIDERATION OF AGREEMENT BETWEEN THE TOWN OF PARACHUTE AND THE GLENN MEADOWS HOMEOWNERS ASSOCIATION TO ACQUIRE CERTAIN COMMON ELEMENTS AND PROPERTY INTERESTS.**

**TOWN COUNCIL CONSIDERATION OF EMERGENCY ORDINANCE NO. 772-2019**

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF PARACHUTE, COLORADO, APPROVING THE ACQUISITION OF CERTAIN COMMON ELEMENTS AND PROPERTY INTERESTS FROM THE GLENN MEADOWS HOMEOWNERS ASSOCIATION AND REPEALING PRIOR ORDINANCE.

STAFF: STUART McARTHUR, TOWN MANAGER

**MOTION 9:** Moved and seconded by Ruggard / Andersen to approve Ordinance No. 772-2019  
*AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF PARACHUTE, COLORADO, APPROVING THE ACQUISITION OF CERTAIN COMMON ELEMENTS AND PROPERTY INTERESTS FROM THE GLENN MEADOWS HOMEOWNERS ASSOCIATION AND REPEALING PRIOR ORDINANCE.*  
Motion passed with a 6-0 vote

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- (O) **TOWN COUNCIL CONSIDERATION OF AGREEMENT BETWEEN THE TOWN OF PARACHUTE AND WBS COATINGS, LLC TO PROVIDE PROFESSIONAL CONSTRUCTION SERVICES FOR EXTERNAL PAINTING OF WATER TANKS**

STAFF: STUART McARTHUR, TOWN MANAGER

**MOTION 10:** Moved and seconded by Ruggard / Olk to approve agreement between the Town of Parachute and WBS Coatings, LLC to provide professional Construction Services for external Painting of water tanks.  
Motion passed with a 6-0 vote

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- (P) **TOWN COUNCIL CONSIDERATION OF AGREEMENT BETWEEN THE TOWN OF PARACHUTE AND COMMUNITY PLANNING STRATEGIES, LLC TO PROVIDE PROFESSIONAL SERVICES FOR PLANNING**

STAFF: STUART McARTHUR, TOWN MANAGER

**MOTION 11:** Moved and seconded by Loschke / Van Teylingen to approve agreement between the Town of Parachute

and Community Planning Strategies, LLC to provide Professional Services for Planning.  
Motion passed with a 6-0 vote

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**(Q) TOWN COUNCIL CONSIDERATION OF AGREEMENT BETWEEN THE TOWN OF PARACHUTE AND COLORADO CODE CONSULTING, LLC TO PROVIDE PROFESSIONAL SERVICES FOR PLANS REVIEW AND BUILDING INSPECTION SERVICES**

STAFF: STUART McARTHUR, TOWN MANAGER

**MOTION 12:** Moved and seconded by Ruggard / Van Teylingen to approve agreement between the Town of Parachute and Colorado Code, LLC to provide Professional Services for Plans Review and Building Inspection Services.  
Motion passed with a 6-0 vote

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**(R) TOWN COUNCIL CONSIDERATION OF AGREEMENT BETWEEN THE TOWN OF PARACHUTE AND FRONTIER PAVING, INC TO PROVIDE PROFESSIONAL SERVICES FOR THE DIAMOND AVE PAVEMENT REPLACEMENT PROJECT**

STAFF: STUART McARTHUR, TOWN MANAGER

**MOTION 13:** Moved and seconded by Loschke / Van Teylingen to approve agreement between the Town of Parachute and Frontier Paving, Inc to provide Professional Services for the Diamond Ave Pavement Replacement Project.  
Motion passed with a 6-0 vote

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**(S) EXECUTIVE SESSION (IF NECESSARY)**

**MOTION 14:** Moved and seconded by Van Teylingen / Olk to move into executive session at 8:20 pm according to CRS 24-6-402(4)(e)., for determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators specifically relating to property acquisitions.  
Motion passed with a 6-0 vote

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**(T) ADJOURN**

**MOTION 15:** Motion to adjourn at 8:32  
Vocal Vote passed unanimously

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**Roy McClung, Mayor**

**ATTEST:**

**Lucy Cordova, Town Clerk**