



**MINUTES
TOWN OF PARACHUTE
TOWN COUNCIL REGULAR MEETING
222 GRAND VALLEY WAY, PARACHUTE, CO
APRIL 16, 2020 6:30 PM**

The Town of Parachute will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 285-7630, x-104 for assistance.

- (A) CALL TO ORDER:** **6:30 PM – This meeting was held via Zoom.**
TRUSTEES PRESENT
Fred Andersen – Returning Council Member
Tom Rugaard
John Loschke – Outgoing Council Member
Juanita Williams – Outgoing Council Member, Joined meeting at 6:57 PM
Tim Olk
Leah Frink – Incoming Council Member
Claudia Flores Cruz – Incoming Council Member
Artemio Baltazar – Incoming Council Member
- MAYOR:** Roy McClung
TRUSTEES ABSENT: None
- STAFF PRESENT:**
Town Administrator, Stuart McArthur
Town Clerk, Lucy Cordova
Finance Director, Teresa Beecraft
Public Works Director, Mark King
Police Chief, Sam Stewart
Community Development, Lauralee Patton
Economic Development Specialist, Jessica Paugh
Town Attorney, Jeff Conklin

AUDIENCE LIST ATTACHED

- (B) PLEDGE OF ALLEGIANCE**
(C) APPROVE AGENDA

MOTION 1: Motion to approve Agenda
Motion passed with a 4-0 vote (Council Member Williams not yet present)

(D) CONSENT AGENDA:

Items of a routine nature are placed on the consent agenda to allow the town council to spend its time and energy on more important items on a lengthy agenda. Any councilmember or any member of the public may request that an item be “removed” from the consent agenda and considered on the regular agenda.

1. **MINUTES FROM THE MARCH 19, 2020, REGULAR MEETING**
2. **EXPENDITURES PAID MARCH 11, THROUGH APRIL 8, 2020**
3. **INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF PARACHUTE AND THE GARFIELD COUNTY BOARD OF COUNTY COMMISSIONERS TO PROVIDE MOSQUITO CONTROL FOR 2020.**

4. **LICENSE RENEWAL FOR A RETAIL MARIJUANA STORE**

APPLICANT: GREEN CROSS COLORADO, LLC
DBA: TUMBLEWEED EXPRESS
7931 S BROADWAY, SUITE 155
LITTLETON, CO 80122
LOCATION: 258 SOUTH RAIL ROAD

5. LICENSE RENEWAL FOR A RETAIL MARIJUANA CULTIVATION FACILITY

APPLICANT: URBAN FARMS II, LLC
2383 SOUTH DOWNING ST
DENVER, CO 80210

LOCATION: 111 DIAMOND LOOP, SUITE A
PARACHUTE, CO 81635

MOTION 2: Moved and seconded by Loschke / Rugaard to approve consent agenda
Motion passed with a 4-0 vote (Council Member Williams not yet present)

(E) PUBLIC COMMENTS ON ISSUES NOT ON THE AGENDA

No Public Comment

(F) DEPARTMENTAL REPORTS:

- 1) Mayor and Town CouncilMayor and Council Members
- 2) Town Manager Update.....Stuart McArthur, Town Manager
Town Manager McArthur went over his monthly report.
- 3) Public Works Update Mark King, Public Works Director
Public Works Director King went over his monthly report.
- 4) Police Department UpdateSamuel Stewart, Police Chief
Police Chief Stewart went over his monthly report.
- 5) Economic Development Update Jessica Paugh, Economic Development
Economic Development Specialist Paugh went over her monthly report.

(G) HONORING OF COUNCIL MEMBERS JOHN LOSCHKE AND JUANITA WILLIAMS FOR THEIR DEDICATED SERVICE TO THE TOWN OF PARACHUTE

STAFF: ROY B. McCLUNG
No action taken.

(H) SWEARING IN OF NEWLY ELECTED COUNCIL MEMBERS ACCORDING TO RESOLUTION NO. 2020-11 AND ARTICLE II SECTION 2-11 OF THE TOWN OF PARACHUTE HOME RULE CHARTER:

- 1) As Council Member Leah Frink
- 2) As Council MemberClaudia Flores Cruz
- 3) As Council Member Artemio Baltazar

STAFF: LUCY SPALENKA, TOWN CLERK
Council Members Frink, Flores Cruz, and Baltazar all sworn in by Town Clerk, Lucy Cordova

(I) APPOINTMENT OF ONE (1) EX OFFICIO MEMBER OF THE TOWN COUNCIL TO THE TOWN OF PARACHUTE’S PLANNING COMMISSION ACCORDING TO PCM 3.24.020

STAFF: LUCY SPALENKA, TOWN CLERK
MOTION 3: Moved and seconded by Rugaard / Olk to appoint Council Member Frink to the Planning Commission
Motion passed with a 6-0 vote

(J) TOWN COUNCIL CONSIDERATION OF APPOINTMENT OF JUANITA WILLIAMS TO THE TOWN OF PARACHUTE’S PLANNING COMMISSION

STAFF: LUCY SPALENKA, TOWN CLERK

MOTION 4: Moved and seconded by Rugaard / Olk to appoint Juanita Williams to the Planning Commission
Motion passed with a 6-0 vote

(K) APPOINTMENT OF MAYOR PRO TEM ACCORDING TO ARTICLE II SECTION 2-5 OF THE TOWN OF PARACHUTE HOME RULE CHARTER

STAFF: LUCY SPALENKA, TOWN CLERK

MOTION 5: Moved and seconded by Rugaard / Andersen to reappoint Tim Olk as Mayor Pro Tem of the Town of Parachute
Motion passed with a 6-0 vote

(L) EXECUTIVE SESSION (IF NECESSARY)
No executive session necessary

(M) ADJOURN
MOTION 6: Moved and seconded by Rugaard / Olk to adjourn
Motion passed with a 6-0 vote

Roy B. McClung, Mayor

ATTEST:

Lucy Cordova, Town Clerk



**MINUTES
TOWN OF PARACHUTE
TOWN COUNCIL SPECIAL MEETING
222 GRAND VALLEY WAY, PARACHUTE, CO
APRIL 23, 2020 6:30 PM**

- (A) **CALL TO ORDER:** **6:30 PM – This meeting was held via Zoom.**
TRUSTEES PRESENT
Fred Andersen
Tom Rugaard
Tim Olk
Leah Frink
Claudia Flores Cruz
Artemio Baltazar
- MAYOR:** Roy McClung
TRUSTEES ABSENT: None
- STAFF PRESENT:** Town Administrator, Stuart McArthur
Town Clerk, Lucy Cordova

AUDIENCE LIST ATTACHED

- (B) **APPROVE AGENDA**
MOTION 1: Motion to approve Agenda
Motion passed with a 6-0 vote
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- (C) **PUBLIC COMMENTS ON ISSUES NOT ON THE AGENDA**
No Public Comment
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- (D) **TOWN COUNCIL CONSIDERATION OF RESOLUTION NO. 2020-16**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARACHUTE, COLORADO, ESTABLISHING THE BUSINESS INTERIM RELIEF PROGRAM (BIRP) IN RESPONSE TO COVID-19 PUBLIC HEALTH EMERGENCY, AND AUTHORIZING THE EXPENDITURE OF FUNDS IN SUPPORT THEREOF

STAFF: STUART McARTHUR, TOWN MANAGER

MOTION 3: Moved and seconded by Rugaard / Olk to approve with amendments Resolution No. 2020-16

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARACHUTE, COLORADO, ESTABLISHING THE BUSINESS INTERIM RELIEF PROGRAM (BIRP) IN RESPONSE TO COVID-19 PUBLIC HEALTH EMERGENCY, AND AUTHORIZING THE EXPENDITURE OF FUNDS IN SUPPORT THEREOF

Subject to an amendment that a business could not receive more than \$2,000.00 from the BIRP program in any one grant cycle, applicants may reapply after one month, and Council Member Frink will review applications with Town Staff.

Motion passed with a 6-0 vote

- (E) **ADJOURN**
MOTION 1: Moved and seconded by Rugaard / Andersen to adjourn
Motion passed with a 6-0 vote
-

Roy B. McClung, Mayor

ATTEST:

Lucy Cordova, Town Clerk

Hi there,

You are invited to a Zoom webinar.

When: Apr 23, 2020 06:30 PM Mountain Time (US and Canada)

Topic: Special Town Council Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82631009945?pwd=Ni8rWmJEZThBT0JoL1J0RkFJYzJWUT09>

Password: 980744

Or iPhone one-tap :

US: +16699006833,,82631009945#,,#980744# or +13462487799,,82631009945#,,#980744#

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Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 346 248 7799 or +1 929 205 6099 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799

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Password: 980744

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