



TRAVIS ELLIOTT  
TOWN MANAGER

*Integrity • Respect • Teamwork • Pride • Innovation • Diversity*

222 GRAND VALLEY WAY • PARACHUTE, CO 81635 • (970) 285-7630

TO: Mayor and Town Council  
FROM: Travis Elliott, Town Manager  
CC: TOP Staff  
DATE: August 5, 2022  
RE: Info Update

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#### BOCC JOINT MEETING on AUGUST 18

We are hosting a joint work session with the Garfield County BOCC on Thursday, August 18<sup>th</sup>. The agenda topics will include PATS, housing, emergency preparedness, road infrastructure planning, and our trails plan. To give everyone time to get food and mingle before the meeting, we are asking that everyone arrive at 6pm. The work session will begin at 6:30, and then the rest of the Town Council meeting will take place afterwards. Please let us know if you can't make it.

#### TID BITS:

- The Planning Commission meets next week and will be reviewing the Gateway / Parachute Inn project. The public is invited and welcomed to attend to provide comments. If it passes Planning Commission, the next public hearing
- We won a used 2011 32' bus that was recently auctioned off to temporarily replace the bus that is out of service. The final bid was just over \$17,000. Hopefully, this bus will get through the year and relieve our current smaller bus that is running at capacity.
- Speaking of auctions, we plan to post our unused fleet at auction next week. This will include an Impala vehicle, the four OHV RZR's, and an enclosed trailer.
- Proposals for our Downtown Development Plan are due on Wednesday, August 24<sup>th</sup>.
- First review of applications for the Community & Economic Development Director position is scheduled for Wednesday, August 17<sup>th</sup>.
- I will be attending the Garfield County BOCC meeting on Monday to present an update on the PATS system and request the disbursement of our 2022 funding for the transit system.
- The bathroom for Wasson McKay will (finally) be delivered on August 11<sup>th</sup>.
- Construction of the Tesla supercharging station begins next week. It expected to be complete and open to the public in approximately 2 months.
- The County Fair is underway! We will likely have an officer or two there helping out. The rest of us will be there having a good time.
- Can you feel it in the air? It is budget season! We are working on 2023 revenue forecasts, and we will begin reviewing individual departmental budgets next week.

- I am continuing to serve on the BLM Supplemental EIS committee to provide feedback on the BLM’s proposed eligible areas for oil and gas leases. They have been mandated, by court, to consider an alternative plan that would close the majority of the region to all oil and gas development. I have provided initial feedback in opposition to this, and there will be additional opportunities for the Town Council to weigh in as well.
- Xcel is proposing to use a parcel of land near the Una Bridge as their staging yard for helicopter operations for the reconstruction of the powerline. Their proposal is under review by Garfield County. I’ve requested that they notify us when they expect the helicopter operations to commence.
- We are prepping to submit two grant applications to the Federal Mineral Lease District’s fall grant cycle – one for a police vehicle and one for a fleet fueling station. We will likely be asking for the Town Council’s support at the 8/18 TC meeting.
- We are working with Dan Reardon, CBO, and Jeff Conklin, Town Attorney, to address a loophole in our building codes that don’t allow the “hoop house” agricultural buildings that are commonly used for marijuana cultivation facilities. Any changes will need to be approved by the Town Council by ordinance at a future meeting.
- Likewise, we are working on updates to the Town’s purchasing policy to keep up with the times. The final policy will be presented to the Town Council and will need to be adopted by Resolution.
- We helped the Parks Association with some fairgrounds upgrades this week.
- We have posted the job opening for the Community & Economic Development Director. First review of applications is scheduled for Wednesday, August 17<sup>th</sup>.
- As approved by the Town Council, we are working to rollout the compensation increases for Town staff. Employees can expect to see the increased rate, and backpay, on their August 19<sup>th</sup> paycheck.
- The Police Department served a powder days’ worth of snow cones at National Night Out on Tuesday. It was a great event.
- Planning for Grand Valley Days continues. The bands are booked, and we are planning the Town’s parade float. You don’t want to miss it.
- Love’s is making a lot of progress, and they are now done with a majority of the dirt hauling and grading work. They will continue to haul in base material for the building footprint, but this is a major milestone for the project. It will also cut down the amount of dirt and dust we have been dealing with. We are going to begin weekly Construction Meetings next week to make sure we keep our communication lines open.
- The quarterly IT security training is underway. This quarter’s trainings focuses on social engineering attacks and password best practices.
- Upcoming Meetings and Events:  
(*please let us know if you plan to attend so we can track public noticing requirements*)
  - Grand Valley Days will be August 19, 20, and 21<sup>st</sup>